

Meeting Minutes for:

Regular meeting of DRRH6 POA Board

November 13, 2024 – 6:00 PM

Location: 16105 Mountain Sheep – Bend, OR. 97707

Present for the Board: Dennis King (President), Kris Demarest (Vice-President), Jen Lawrence (Secretary) and Jim Hamilton (Member At Large). Ian McCormick (Member At Large) joining by Google Meet.

Property Owners in attendance in person: Duane and Linda Brolin and Billie Ameika

Property Owners in attendance on Zoom: Brittany and Cory Spencer, Nadine Ruth, Jill Houlette, Rika (unable to locate last name)

Order of Business:

Meeting called to order by President, Dennis King at 6:03 PM

Kris moved to approve October 16, 2024 minutes: Jim seconded the motion. Unanimous

Complaints: Jen shared there was one complaint made through the website. Complainant was from a different DRRH neighborhood and was referred to the appropriate POA neighborhood and Deschutes County resources.

Treasurer's report: Jen reported for the Treasurer. The amount of the checking account is, \$19,687.82 with the reserve account currently with a balance of \$11,004.20.

Committee Reports

Firewise: Dennis shared that the action plan for 2025/2026 was submitted and will await contact on status. Reiterated that the POA is in good standing. He and Jim are looking at grants for the upcoming season and will report back with information as they receive it.

Real Estate Committee: Kris reported that one new property has been listed.

Website: Kris and Jen are continuing to work on the Google Business site. Dennis requested that links on the website for Fire Safety be updated as they become available. Kris shared that the QR code with a cover letter will be disseminated after the first of the year so that hours can be logged online and captured in real time.

CC&R Committee:

Jen reported that the final draft of the amendments to the Building Use and Restriction document is completed and the packet is ready to go to the printer. She anticipates receiving them by Saturday, November 16th and requested volunteers to help stuff envelopes. The Brolins, Kris, and Billie volunteers and Jen will arrange for a day next week.

New Business:

Welcome packet: Dennis asked if the Board would consider putting together a welcome packet for new owners with information that could include FAQs about the neighborhood as well as other helpful information like Firewise information, POA information, Road Board information, etc. He requested that the board purchase 20 folders and determine at future meetings what makes sense to have in the packet. Discussion to continue.

Reimbursement: Jen requested reimbursement for expenses she has paid for out of pocket to Blue Host (annual domain name/host) and Google Workspace for monthly dues. Jim motioned to approved reimbursement and Kris seconded. Unanimous.

Treasurer transition: Jen shared that she and Kris were now authorized signers on the DRRH6 US Bank account after a meeting at the bank with past President Ali Schaal. In light of the current treasurer stepping down and no replacement made, Jen requested Board approval to pay upcoming bills that were coming due and required action. Jim moved to allow Jen to pay POA bills and Kris seconded. Unanimous.

Treasurer recruitment: Kris suggested that we look at the community first before looking at a bookkeeping agency. A flyer will be sent out and posted with the recruitment for POA Treasurer and reevaluated at the end of January, 2025.

Open Discussion: Billie Ameika from the Road Board announced that Duane Brolin's term as Road Board President is coming to an end on December 31st. He has elected to not run again, but agreed to be available for the new President as needed/requested. Billie requested the announcement be placed on the website and she will do a flyer to post at the mailboxes. Jen will post on the website.

Time of adjournment: Dennis moved to adjourn the meeting at 7:06 PM. Jim seconded the motion. Unanimous.

Next meeting: Tentatively, January 15, 2025 unless an earlier meeting is warranted. Location will be posted on both the website and the bulletin board at the mailboxes, as well as emailed to owners.

Submitted by: Jen Lawrence
Secretary – DRRH6 POA